Dear Murphy Institute Students,

Months ago, I sent out a tip on how to effectively paraphrase information you want to include in your paper. I hope that has helped many of you write (and cite!) the ideas of others in your own words. But—what if you want to quote someone, using their exact words? Although many of us may believe quoting is straightforward, it is still worth to ask: am I quoting effectively?

This tip will review different ways to lead into (introduce) a quote!

**Quoting**

*Quoting is when you take the exact words of someone else and enclose them in quotation marks*

*For example:* The author describes the “paradigm shifting discovery” of the scientist (Park 14).

Remember! In your papers, the whole sentence *cannot* be a quote:

“The environment impacts how children develop their sense of justice” (Gregor, 2014, p. 113).

You will need to lead into your quotes. Here are three ways to do so:

1. Set the quote up with a few words that identify the author (or who said it)

   Gregor (2014) states that “the environment impacts how children develop their sense of justice” (p. 113).

2. Set the quote up with a sentence that introduces the quote, followed by a colon (:

   Gregor (2014) points out the importance of considering a child’s environment when analyzing them: “the environment impacts how children develop their sense of justice” (p. 113).

3. Use only the key words or phrases from the quote in your sentence

   Gregor (2014) points out how significant of a role “the environment” has on children as they “develop their sense of justice” (p. 113).

If you have questions or want to put this into practice, feel free to contact me! 😊

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I look forward to working with you soon!

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